



Community Donations Program

Victoria area REALTORS®, as members of the Victoria Real Estate Board, are committed to the principle of good citizenship. Through the Board's **Community Donations Program** REALTORS® contribute to the well-being of the communities in which we operate.

REALTORS® also support a **Quality of Life** philosophy based on five principles:

- ensuring economic vitality;
- providing housing opportunities;
- preserving our environment;
- protecting property owners; and
- building better communities.



CRITERIA FOR SUPPORT

While Victoria area REALTORS® provide financial and other assistance to a wide range of worthwhile community groups and organizations, priority is given to the following areas:

- providing housing opportunities
- preserving our environment
- protecting property owners
- encouraging a better Quality of Life

To be considered for support, applicants must meet the following basic pre-requisites:

- provide a copy of their most recent financial statements and operating budget
- have an active and responsible governing body serving without compensation
- provide a substantial benefit to the community without duplicating the work of other sound organizations
- include no payment of commissions for fund-raisers, no inappropriate use of monies, and no mailing of unordered tickets
- ensure that a substantial percentage of the funds provided are expended for the stated purpose
- ensure that the support provided falls within the Victoria Real Estate Board's trading area

Please note that the Board does not provide support to:

- individuals
- organizations having political affiliations

HOW TO APPLY FOR A FINANCIAL DONATION FROM THE VICTORIA REAL ESTATE BOARD

Complete the attached form and return it to:

Manager - Communications & Business Conduct
Victoria Real Estate Board
3035 Nanaimo Street
Victoria, B.C.
V8T 4W2

The Board will be the sole judge of the eligibility of the organization requesting a financial donation. After determining such eligibility, the Board will notify the organization making the request.

Community Donation Request Form

Organization Name: _____

Address: _____

Tel: _____ Fax: _____ Email: _____

Contact Person: _____

B.C. Societies #: _____ Canada Revenue Agency #: _____

GENERAL INFORMATION

Amount of donation request: _____

For what specific cause or purpose are you seeking funding?

How will the success of this project be measured?

What form of recognition, if any, will be provided to acknowledge a donation?

FUNDING DETAILS

Federal Government: \$ _____ Provincial Government: \$ _____

Municipal Government \$ _____ Self-generated \$ _____

Other \$ _____ United Way \$ _____

Corporate sponsors (if any); please provide level of support: _____

Are fundraising efforts coordinated through a professional fundraising agency? Yes No

ORGANIZATION INFORMATION

What is your current annual operating budget? _____

What percentage of your annual budget is spent on the following:

Administration: _____ Fundraising: _____

Does your organization use volunteers? Yes No

If "yes," indicate how many and outline their role:

What fees, if any, are charged to your service consumers or clients?

Are there any other organizations that provide the same or similar service to yours? If so, please identify the other service provider(s) and describe how your services compare and contrast:

Please attach a copy of your current operating budget and latest financial statements.

If funding is approved, please provide a report on the results of your project.

